



HAMILTON RURAL FIRE DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING
Date: September 11th Meeting Minutes

1. CALL TO ORDER

- a. Chairman Suenram called the meeting to order at 5:30 pm

2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

- X Vice-Chair Adams
 X Secretary/Treasurer Brady
 X Trustee Campbell
 X Trustee Huus
 X Chair Suenram

Guests present include Assistant Chief Tony Sisson, Assistant Chief Tyson Woods

- 3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.
- 4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**
- a. Approval of AGENDA
 - b. Approval of the MINUTES from August 14th– a regular scheduled meeting and July 15th, 2024 – a special meeting.
 - c. Approval of warrants and financial report for July/August

Trustee Brady made a motion to approve agenda, minutes and warrants from August 14th (with removal of Skycog) and July 15th. Trustee Huus seconded the motion. Motion was approved.

Charter Spectrum	Internet	\$ 104.94
Skycog	Hosting – inv	\$15.00 // not going to pay
Century Link	Phone	\$125.20
Ravalli Electric	Utilities	\$165.20
Northwestern Energy	Utilities- Charlos & Skalkaho (bills available on 10th)	\$276.13
Visa	Microsoft, Conference registrations, Quick books renewal	\$1920.55
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$811.25
Sula Peak Repair & Lawn	Mowing & spraying weeds – Charlos & Skalkaho	\$1100.00
MT Truck Works	7321	\$1270.45
Northridge Fire Equipment	Wildland boots	\$333.77
Fire Catt, LLC	Hose testing	\$1820.00
Carquest	7122, 7103, supplies	\$128.90
Eckert's Patriots Pumpers	Charlos septic pump	\$700
Curtis	Flow testing	\$1419.00
City of Hamilton	1 st Qtr ILA	\$53,871.51
Ravalli County	Repeater Lease – TBD Delayed until invoice received per Trustee Brady	\$0
Downing Mountain	1 month repeater lease - prorated	\$126.68

Lodge		
Jerry Wessels/Les Schwab	7221 – new tires	\$1794.58
Energy Partners Propane	Propane - Charlos	\$533.04

5. CORRESPONDENCE AND COMMUNICATIONS

- a. Premium Refund -VFIS

6. TRUSTEES REPORTS

- a. Trustee Campbell; got a quote for pressure washing for each station from 406 Clean Slate; decision was made to go ahead with that
- b. Chairman Suenram; progressing with Stevensville, Darby and Corvallis Rural to pursue a person/contract for joint maintenance; will be having another meeting

7. VOLUNTEER FIRE ASSOCIATION REPORT

- a. none

8. FIRE CHIEF'S REPORT

- a. **Chief's Report** – Assistant Chief Woods – reviewed calls, etc; now getting fire reports from dispatch, working with DNRC, looking for a quote to get some trucks re-numbered, have some fire fighters enrolled in EMT class at Bitterroot Health, getting a few applications, Frontline coming next month, Fire Catt did hose testing

9. DISCUSSION AND DECISION

- a. **Final Budget** – Chairman Suenram; reviewed proposed budget and did some adjusting; Motion by Trustee Brady to approve final budget with adjustments made, seconded by Trustee Campbell. Motion passed.
 1. Trustee Adams' Bid for Storage Building; reviewed bid and discussed additions needed to add to bid and/or for another bid; it was decided to come up with some specs and then get another bid; Trustee Adams and Brady will work together on specs
 2. Trailer for UTV & Skid steer; adjusted for budget
- b. **Propane Contract** – Trustee Huus; Motion by Trustee Brady to enter into the contract, seconded by Trustee Huus. Motion passed. Chairman Suenram will deliver contract.

- c. **Roster** – Chairman Suenram; discussion on items, will continue to build applications and craft into a roster. Chairman Suenram will get a workers' compensation list, apply for an account and get all information to Chris at VFIS. He will continue to do due diligence with VFCA for dual retirement.
 - 1. Kate's List
 - 2. VFCA Handbook
 - 3. Draft Interim Fire Chief Position Description
 - 4. Draft Firefighter Position Description

10. DISCUSSION ON:

- a. **Board Packet/Agenda** – Chairman Suenram; nothing now

11. UPDATE ON:

- a. **Tax Roll Audit** – Trustee Brady; no dates set yet
- b. **Increased Credit Card Limit** – Trustee Brady; nothing received
- c. **Status of Lost Horse Annexation** – Chairman Suenram; has been annexed, all the way to forest service boundary
- d. **Streamline Website** – Chairman Suenram; nothing
- e. **New Fire Station Location & ISO Audit** – Trustee Brady; Skip sent back water sites, will not need agreements, have a great list to work with, will talk with property owners at some point; was recommended to announce that there will be a drone being flown around
- f. **Repeater Site Contract** – Trustee Brady; done, waiting for invoice
- g. **Montana Fire Trustees Conference & NAEFO Conference Registrations** -Chairman Suenram; coming up for both


12. ANNOUNCEMENTS: none

13. NEXT MEETING: The next scheduled meeting will be on October 9th, 2024 at 5:30 pm at the Skalkaho Station

14. ADJOURNED

Meeting adjourned at 6:45 pm

Approved by:



Board Chairman



Secretary/Treasurer