



HAMILTON RURAL FIRE DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

Date: July 10th, 2024 Minutes

1. CALL TO ORDER

- a. Chairman Suenram called the meeting to order at 5:30 pm

2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

- ___ X Vice-Chair Adams
___ X Secretary/Treasurer Brady
___ X Trustee Campbell
___ X Trustee Huus
___ X Chair Suenram

Guests present include Chief Brad Mohn, Assistant Chief Tony Sisson, Assistant Chief Tyson Woods, Firefighter Don Bratsch and Mayor Farrenkopf

- 3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.
- 4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**
- a. Approval of AGENDA
 - b. Approval of the MINUTES from June 19th – a regular scheduled meeting and June 25th, 2024 – a special budget meeting.
 - c. Approval of warrants and financial report for May/June.

Trustee Brady made a motion to approve agenda, minutes from June 19th and 25th and warrants. Trustee Adams seconded the motion. Motion was approved.

Charter Spectrum	Internet	\$104.94
Skycog	Hosting – inv 4915	\$15.00
Century Link	Phone	\$124.43
Ravalli Electric	Utilities	\$154.50
Northwestern Energy	Utilities- Charlos & Skalkaho (bills available on 10th)	\$ 239.39
Visa	Microsoft, Streamline	\$620.30
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$687.50
Sula Peak Repair & Lawn	Mowing – Charlos & Skalkaho	\$800.00
Carquest	7103 refrigerant	\$59.04
Valence	Shipping on portable radios	\$104.89
Airpro Inc	Installation on exhaust systems	\$29,600.00
Mission Valley Security	Monitoring Alarm Systems – Charlos & Skalkaho	\$123.00
VFIS	Insurance – Installment 2	\$5637.00

5. **CORRESPONDENCE AND COMMUNICATIONS** – (2) requests through website for insurance information

6. **TRUSTEES REPORTS** –

a. **Issues with Openpath system** – Trustee Campbell; brief discussion

7. **VOLUNTEER FIRE ASSOCIATION REPORT**

a. **Follow up on Assistant Chief Woods’ call volume/response presentation** – Assistant Chief Woods absent – email has been sent for review

8. FIRE CHIEF'S REPORT

- a. **Chief's Report** – reviewed calls, reports, repairs, etc; August 6th is National Night Out for First Responders at the Fairgrounds, driving school is August 3rd in Lewistown

9. DISCUSSION AND DECISION

- a. **7321 Hose Reel** – Trustee Brady; Discussion ensued; Trustee Adams made a motion to purchase a hose reel for 7321. Trustee Huus seconded the motion. Motion passed.
- b. **Montana Fire Trustees Conference & NAEFO Conference Registrations** – Chairman Suenram; registration is open, dates for NAEFO in Vegas is 16th & 17 of September, MT Fire Trustees is the 27th, 28, 29 of September in Great Falls
- c. **Final Budget – to be discussed at September 11th meeting**

10. DISCUSSION ON:

- a. **Firefighter Physicals** - Trustee Brady; nothing new
- b. **Board Packet/Agenda** – Chairman Suenram; reviewed board packet template, discussed future packet
- c. **Storage Building at Station 3** – Trustee Adams; offered to come up with concept and get bids for building

11. UPDATE ON:

- a. **Tax Roll Audit** – Trustee Brady; nothing new
- b. **Increased Credit Card Limit** – Trustee Brady; need more info, should be complete in a week or two
- c. **Status of Lost Horse Annexation** – Chairman Suenram; still delayed
- d. **Streamline Website** – Chairman Suenram; live and getting inquiries
- e. **New Fire Station Location & ISO Audit** – Trustee Brady; Skip will be here September 23-27th, meeting with Hamilton, Darby, Corvallis and Pinesdale on certifying water sites; he will also be at Trustees Conference in September
- f. **Repeater Site Contract** – Trustee Brady; waiting for mounting bracket
- g. **Sale of Skid Steer/Purchase of Trailer** – Trustee Adams; discussion about including purchase of trailer and including in the budget, also discussed coming up with policy for use if there isn't one currently

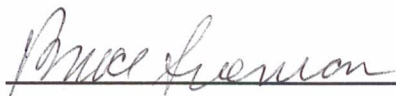
12. ANNOUNCEMENTS: Critical Fire Weather announcement from Chief Mohn

13. NEXT MEETING: The next scheduled meeting will be on August 14th, 2024 at 5:30 pm at the Skalkaho Station

14. ADJOURNMENT

Meeting adjourned at 6:09 pm

Approved by:

A handwritten signature in blue ink, appearing to read "Bruce Henson", written over a horizontal line.

Board Chairman

A handwritten signature in blue ink, consisting of stylized initials and a large loop, written over a horizontal line.

Secretary/Treasurer