



HAMILTON RURAL FIRE DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING
Date: April 17, 2024 Minutes

1. CALL TO ORDER

- a. Chairman Suenram called the meeting to order at 5:30 pm

2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

- E Vice-Chair Adams
 X Secretary/Treasurer Brady
 X Trustee Campbell
 E Trustee Huus
 X Chair Suenram

Guests present include Assistant Chief Tyson Woods and Assistant Chief Tony Sisson

- 3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.
- 4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**
- a. Approval of AGENDA
 - b. Approval of the MINUTES from March 13th, 2024 – a regular scheduled meeting.
 - c. Approval of warrants and financial report for February/March.

Trustee Campbell made a motion to approve agenda, minutes and warrants, Trustee Brady seconded the motion. Motion was approved

Charter Spectrum	Internet	\$103.38
Skycog	Hosting-Inv 4915	\$15.00
Century Link	Phone	\$124.82
Ravalli Electric	Utilities	\$182.74
Northwestern Energy	Utilities- Charlos & Skalkaho	\$311.66
Visa	Microsoft	\$0
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$563.75
Carquest	Supplies	\$138.36
Mission Valley Security	Monitoring	\$123.00
The Paper Clip	Office Supplies	\$19.95
MT Truck Works	7122, 7311	\$3391.15
TW Enterprises	Charlos Station	\$1759.65
Eckert's Patriot Pumps	Septic Tank Pump	\$550.00

5. CORRESPONDENCE AND COMMUNICATIONS

- a. **Certificate of Election received for Trustee Huus**

6. TRUSTEES REPORTS

- a. **Key Pad System** – Trustee Brady reported the new system is currently being installed at all stations, will have a temporary code until completed
- b. **Exhaust System** – Trustee Brady stated that the parts are ordered, will have the mechanic install, hopefully within the next few months

7. VOLUNTEER FIRE ASSOCIATION REPORT

- a. **Rookies** – (2) new rookies have started, working on wildland and fire fighter 1 trainings

8. FIRE CHIEF'S REPORT

- a. **Chief's Report** – reviewed reports of calls, etc, new maintenance fireman has been taking care of chain saw repairs, need a Murdoch account setup, Chief going to DC to meet w/Congressional delegates
- b. **MT Truck Works Contract** – still nothing
- c. **7113** – type 6 engine needs repair

9. DISCUSSION AND DECISION

- a. **New Fire Station Location & ISO Audit** – Trustee Brady; map has been sent, working on auto-aid stations, need updated signed operational plan; will possibly meet w/Corvallis and split cost of Skip coming out again; he will get an estimate for certifying water sites
- b. **Lost Horse Annexation Analysis** – Chairman Suenram; received 7 additional petitions so have enough to proceed. Trustee Brady made a motion to annex the additional and remaining Lost Horse parcels. Trustee Campbell seconded the motion. Motion was approved. The list of parcels are as follows:
#1024210, 1076800, 1122100, 1024710, 1060600, 1044510, 1027700, 1049300, 1044500, 1024300, 1024600, 1024310, 1024900, 1024910, 1024920.
- c. **Purchase requests from Chief Mohn**
 - i. Portable Radios-in need of some for brush rigs, will get a proposal for next meeting
 - ii. 7211 Gas Monitor-needed to bring up with the rest of engines, will get an estimate on that as well
- d. **Letter to Commissioners Reappointing Trustee Adams** – Trustee Adams/Chairman Suenram; Motion was made by Trustee Campbell to have Chairman Suenram draft a letter to the Commissioners to request to reappoint Trustee Adams. Trustee Brady seconded the motion. Motion was approved.

10. DISCUSSION ON:

- a. **Auto Aid Agreement** – Chief Mohn; still working on it
- b. **Firefighter Physicals** - Trustee Brady; Chris at VFIS says it's still recommended up to 5 years after retirement. Kate is going to look into and research.

11. UPDATE ON:

- a. **Tax Roll Audit** – Trustee Brady; talked to Melissa, she's busy and will get back to him.
- b. **Increased Debit Card Limit** – Trustee Brady; Motion by Trustee Brady to apply for the Farmer's State Visa Onyx card with a credit limit of \$10,000. Motion was seconded by Trustee Campbell. Motion was approved.

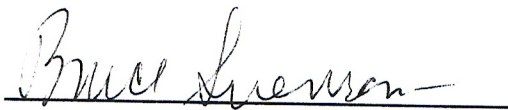
12. ANNOUNCEMENTS: none

13. NEXT MEETING: The next scheduled meeting will be on May 8th, 2024 at 5:30 pm at the Skalkaho Station

14. ADJOURNMENT

Meeting adjourned at 6:01 pm

Approved by:

Handwritten signature of Bruce Swenson in cursive script, positioned above a horizontal line.

Board Chairman

Handwritten signature in cursive script, positioned above a horizontal line.

Secretary/Treasurer