



HAMILTON RURAL FIRE DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING
Date: May 8th, 2024 Minutes

1. CALL TO ORDER

- a. Chairman Suenram called the meeting to order at 5:30 pm

2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

- X Vice-Chair Adams
 X Secretary/Treasurer Brady
 E Trustee Campbell
 X Trustee Huus
 X Chair Suenram

**Guests present include Assistant Chief Tyson Woods, Assistant Chief Tony Sisson
Fireman Jeff Burrows and Mayor Farrenkopf.**

Election of Officers – A motion was made by Trustee Brady, seconded by Trustee Adams, to keep all positions as is. Motion was approved.

- 3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.
- 4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**
- a. Approval of AGENDA
- b. Approval of the MINUTES from April 17th, 2024 – a regular scheduled meeting.
- c. Approval of warrants and financial report for March/April.

Trustee Brady made a motion to approve agenda, minutes and warrants and pay Charter and Northwestern bill when received. Trustee Adams seconded the motion. Motion was approved.

Charter Spectrum	Internet	\$104.94
Skycog	Hosting-Inv 4915	\$15.00
Century Link	Phone	\$124.43
Ravalli Electric	Utilities	\$150.83
Northwestern Energy	Utilities- Charlos & Skalkaho	\$268.24
Visa	Microsoft, Stamps, Openpath (cloud-based access control 1 yr subscription)	\$863.00
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$646.25
Carquest	Supplies	\$62.78
Evans' Ace	7113	\$218.95
Systems Northwest	Station 2&3 -new control access system	\$11,801.55
Sula Peak Repair & Lawn	Mowing – Charlos & Skalkaho	\$800
Airpro, Inc	Exhaust System – Charlos & Skalkaho	\$63,360.00
That Guy Irrigation	Skalkaho, Charlos	\$154.00
Northridge Fire Equipment	Wildland fittings	\$331.90
MT Truck Works	7122	\$1693.56

5. CORRESPONDENCE AND COMMUNICATIONS

- a. Letter received from MT Government Audit Firm-Filed.
- b. Letter received from Dan Huls, Chairman of Commissioners. Trustee Adams reappointed.

6. TRUSTEES REPORTS

- a. Exhaust system parts arrived, waiting to be installed, along with electrical

7. VOLUNTEER FIRE ASSOCIATION REPORT

- a. **Fireman Burrows** – Brought up presentation by Assistant Chief Woods about the call volume being up but response down by the fireman and his on-going concerns. Discussion ensued. Chairman Suenram and Trustee Adams will have a meeting with the Mayor and Chief Officers next Thursday for more discussion. Follow up in June.

8. FIRE CHIEF'S REPORT

- a. **Chief's Report** – Reviewed reports of calls, etc. Fireman Foster returned, one fireman out with knee injury, met w/Chief from Corvallis to review needs of 911 center, meeting with airport manager to discuss ARF truck, discussed possible fire station in buffer zone on Stock Farm; informed there are still repairs to be done; diagnose the check engine light on 7311, rebuild pump on engine 7113, and install plymovent fittings on 7221 & 7321.

9. DISCUSSION AND DECISION

- a. **New Fire Station Location & ISO Audit** – Trustee Brady; Map has been received, reviewed; next step is to get fill sites identified for certification process (split cost with Corvallis, Darby) Cost = \$12,000 + expenses ; Motion was made by Trustee Brady to spend up to \$20,000 to get Skip from National Fire Services here to do the certification and split the expenses 3 ways – for next fiscal budget year. Motion was seconded by Trustee Adams. Motion was approved.
- b. **Purchase requests from Chief Mohn**
 - i. Portable Radios- Purchase review: 4 in 2021, 2 in 2022, 8 in 2023. Currently asking for 3 more at a cost \$2413 per radio. A motion was made by Trustee Adams to purchase 3 additional radios at the \$2413 cost. Motion was seconded by Trustee Huus. Motion was approved.
 - ii. 7211 Gas Monitor-Has been ordered @\$2250 cost
- c. **Potential Sale of Skid Steel/Polaris Side by side** – Trustee Adams; both haven't been used in 4 years, propose that they be sold. After minimal discussion, it was decided that because they are DNRC vehicles, it will need to be researched if the option is available for re-sale. Chief Mohn will look into that and report back.
- d. **Repeater Site Contract** – Trustee Brady; Kate made a few verbiage changes; Trustee Brady made a motion to approve the new contract and send to commissioners for signatures. Motion was seconded by Trustee Adams. Motion was approved.

10. DISCUSSION ON:

- a. **Auto Aid Agreement** – Chief Mohn; nothing this month
- b. **Firefighter Physicals** - Trustee Brady; Chief Mohn has tried to call MMIA work comp but hasn't got anywhere; will continue to look into this, Kate is currently and Chief will ask Karen. Will plan to do the physicals this Fall while still sorting out.
- c. **Preliminary Budget** – Chairman Suenram; proposed to start with the same numbers from last year, looked over numbers and did a few adjustments

11. UPDATE ON:

- a. **Tax Roll Audit** – Trustee Brady; tentative dates from consultant, will work on over next few months
- b. **Increased Debit Card Limit** – Trustee Brady; will turn in application
- c. **Letter to Commissioners** – Chairman Suenram; Trustee Adams has been reappointed
- d. **Status of Lost Horse Annexation** – Chairman Suenram; holding off until after primary election
- e. **Streamline Website** – Chairman Suenram; presented splash page and what is happening so far with website

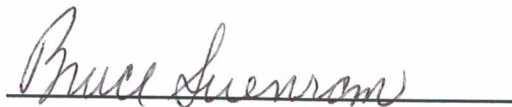
12. ANNOUNCEMENTS:

13. NEXT MEETING: The next scheduled meeting will be on June 12th, 2024 at 5:30 pm at the Skalkaho Station

14. ADJOURNMENT

Meeting adjourned at 7:39 pm

Approved by:



Board Chairman



Secretary/Treasurer