



**HAMILTON RURAL FIRE DISTRICT**  
**BOARD OF TRUSTEES MONTHLY MEETING**  
**Date: August 14<sup>th</sup> Meeting Minutes**

**1. CALL TO ORDER**

- a. Chairman Suenram called the meeting to order at 5:30 pm

**2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

- X Vice-Chair Adams  
 X Secretary/Treasurer Brady  
 A Trustee Campbell  
 X Trustee Huus  
 X Chair Suenram

**Guests present include Assistant Chief Tony Sisson, Assistant Chief Tyson Woods, Firefighter and Officer Jeff Burrows and Mayor Farrenkopf**

**3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.

- a. Firefighter/Officer Jeff Burrows suggested the board keep in mind that 7113 has major transmission issues and will need to be replaced.

**4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**

- a. Approval of AGENDA  
b. Approval of the MINUTES from July 10th– a regular scheduled meeting, July 15<sup>th</sup> special meeting minutes will be postponed until September meeting for approval  
c. Approval of warrants and financial report for June/July

Trustee Brady made a motion to approve agenda, minutes and warrants from July 10<sup>th</sup>. Trustee Adams seconded the motion. Motion was approved.

Charter Spectrum	Internet	\$ 104.94
Skycog	Hosting – inv	\$15.00
Century Link	Phone	\$125.20
Ravalli Electric	Utilities	\$157.54
Northwestern Energy	Utilities- Charlos & Skalkaho (bills available on 10th)	\$232.30
Visa	Microsoft	\$75.00
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$605.00
Sula Peak Repair & Lawn	Mowing – Charlos & Skalkaho	\$1000.00
MT Truck Works	7221,7311,7313,7213, 7321,7221,	\$6558.91
Northridge Fire Equipment	Fire hose	\$386.76
Municipal Emergency Services	Gas monitor	\$2256.22
Shirts Etc.	Rural members polos	\$347.88
Best Fire Equipment	Annual service – Charlos & Skalkaho	\$514.00
MT Fire Trustees Assoc	Annual Dues	\$500.00
Evans' Ace	supplies	\$87.24
Kenworth Sales Co	7122	\$5087.61
Superior Cleaning Systems	Floors, Station 2 & 3 Scrub and Buff	\$450.00
First Interstate Bank	Mount for antenna on repeater – (reimbursing card provider as it was charged to wrong credit card)	\$949.00
Lincoln	LOSAP Benefits – Rural	\$24,692.50

Financial	portion	
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**5. CORRESPONDENCE AND COMMUNICATIONS –**

- a. Energy Partners – Contract Gas Offer Letter
- b. Tax Revenue & Mill Calculations Received from County
- c. MT Fire Trustees Conference Agenda Received
- d. Potential Volunteer from Website – inquiry passed to Assistant Chief Woods

**6. TRUSTEES REPORTS –**

- a. Station 2 – Trustee Huus reported that the septic pump is full again and will need to figure out why, as it was just pumped two months ago. Will do some research.
- b. Station 2 - New rope and flags to be installed
- c. Chairman Suenram and Trustee Brady met with Stevensville Rural regarding sharing of maintenance program and will expand to include Corvallis and Darby. There is a scheduled meeting on August 28<sup>th</sup> to discuss labor costs over the last year. Ronda will get the labor cost information to Chairman prior to meeting.
- d. Annual Inspections/Serviceing will start soon

**7. VOLUNTEER FIRE ASSOCIATION REPORT**

- a. Assistant Chief Tony Sisson; there are some issues with inventory and gear at the stations. The department will start working on resolving this matter.
- b. Assistant Chiefs Sisson and Woods; they have very limited access to fire reports, inventory software – Mayor Farrenkopf asked for an email to get what they need.

**8. FIRE CHIEF’S REPORT**

- a. **Chief’s Report** – Assistant Chief Woods – reviewed calls, etc; truck checks coming up, will go through October; discussed work on trucks that need completed; hose testing coming up; working on Frontline roster

**9. DISCUSSION AND DECISION**

- a. **Final Budget – to be discussed at September 11<sup>th</sup> meeting**

**10. DISCUSSION ON:**

- a. **Board Packet/Agenda** – Chairman Suenram; will continue working on this

- b. **Storage Building at Station 3** – Trustee Adams; need to find out the setback and will be working on bid next

**11. UPDATE ON:**

- a. **Tax Roll Audit** – Trustee Brady; nothing new
- b. **Increased Credit Card Limit** – Trustee Brady; have not received new cards yet
- c. **Status of Lost Horse Annexation** – Chairman Suenram; scheduled for Tuesday, August 20th at 11 am at Commissioners
- d. **Streamline Website** – Chairman Suenram; would like to add evacuation information on website, will look into that
- e. **New Fire Station Location & ISO Audit** – Trustee Brady; need water supply list per Chairman Suenram; Skip will be here 23<sup>rd</sup>-27<sup>th</sup> September
- f. **Repeater Site Contract** – Trustee Brady; cable and antenna are up, will move repeater on August 23rd
- g. **Sale of Skid Steer/Purchase of Trailer** – Trustee Adams; wait until building is built
- h. **Montana Fire Trustees Conference & NAEFO Conference Registrations** -Chairman Suenram; registered himself, Trustee Brady and Trustee Huus for NAEFO; registered himself, Trustee Brady and Trustee Campbell for Trustees conference.

**12. ANNOUNCEMENTS:**

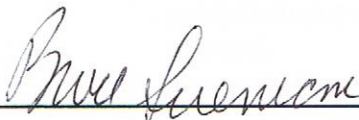
- a. Trustee Huus – would like to discuss propane contract at September meeting
- b. Tires for 7221 need replacing

**13. NEXT MEETING:** The next scheduled meeting will be on September 11<sup>th</sup>, 2024 at 5:30 pm at the Skalkaho Station

**14. ADJOURNED**

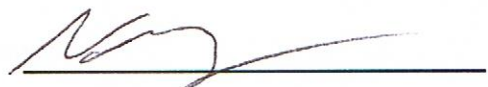
Meeting adjourned at 6:15 pm

Approved by:



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Board Chairman



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Secretary/Treasurer